

ASOA Annual Fall Market Vendor Application

Event Dates: Friday, October 2, & Saturday, October 3, 2026 | 9:00AM – 6:00PM

Location: ASOA Community Building & Grounds – 5707 Parkside Ct., Granbury, Texas 76048

Registration Deadline: September 20, 2026 (After this date, please contact for space availability)

Contact Information:

- **Contact Name:** _____
- **Business / Display / Booth Name:** _____
- **Address:** _____
- **City:** _____ **State:** _____ **Zip:** _____
- **Preferred Phone:** _____ **Alt Phone:** _____
- **Email:** _____
- **Product Description:** *(Please list all products/items you plan to sell)*

Booth Selection & Pricing *(Select one)*

- ☐ **Single Day Only (\$15/day):** Select Day: ☐ Friday, Oct 2 ☐ Saturday, Oct 3
- ☐ **Both Days (\$25 total):** Reserved space for Friday, Oct 2 & Saturday, Oct 3
- ☐ **Fee Waiver via Silent Auction Donation:** Waive your 2-day booth fee by donating an item valued at \$25 or more to our Silent Auction!
 - *Auction Item Description:* _____
 - *Estimated Retail Value:* \$ _____

Acknowledgment & Signature

ASOA reserves the right of final approval on all vendor applications, booth displays, and merchandise. ASOA reserves the right to refuse entry or require the immediate removal of any vendor or item at any time, including the day of the event, at its sole discretion. Signature indicates acceptance that fees are non-refundable in the event of removal or refusal.

- **Signature:** _____ **Date:** _____

Send Completed for to: asoatxhoa@gmail.com

Arrowhead Shores Owners Association
Annual Fall Market
LIABILITY WAIVER & RELEASE FORM

Event Dates & Times: Friday, October 2 & Saturday, October 3, 2026 – 9:00am to 6:00pm

Location: Arrowhead Shores Community Area - 5707 Parkside Ct., Granbury, Texas

Business Information:

Name: _____

Address: _____

City: _____ **State:** _____ **Zip Code:** _____

Primary Contact Name: _____

Cell Phone #: _____ **Email:** _____

Emergency Contact: _____ **Phone #:** _____

1. Assumption of Risk:

I, the undersigned vendor, acknowledge that participating in the Arrowhead Shores Owners Association Fall Market involves inherent risks, including but not limited to severe weather, damage to property, theft, personal injury, or accidents. I voluntarily assume all risks associated with my participation in the ASOA Fall Market event, including during booth setup and tear-down.

2. Release & Hold Harmless:

In consideration for being permitted to participate in the event, I hereby release, waive, discharge, and hold harmless the **Arrowhead Shores Owners Association (and its officers, board members, organizers, volunteers, and agents)** from any and all claims, liabilities, loss, damage, or injuries to person or property arising out of, or related to, my participation in the ASOA Fall Market.

3. Property & Insurance:

I understand that ASOA does not provide security or insurance coverage for vendor property. I am solely responsible for securing my merchandise, tent, display equipment, and personal belongings at all times.

4. Compliance & Termination of Participation:

I understand that ASOA staff and volunteers reserve the right to deny entry, or require my immediate departure from 5707 Parkside Ct., if I fail to adhere to event rules or safety standards. I agree to promptly dismantle my display and exit the property upon request, without claim for refund or damages.

Printed Name: _____

Signature: _____ **Date:** _____

ASOA Fall Market — Vendor Rules & Guidelines

- **Booth Setup & Unloading Logistics:**

- Setup begins at 6:00 AM each day. All booths must be fully set up and ready by 8:30 AM.
- Vendors must supply their own pop-up tents, tables, chairs, and display fixtures. Tents must be securely weighted down.
- Vehicles may park near the set-up area briefly, to unload, but must be moved to designated parking before setting up booth displays.

- **Cancellations & No-Shows:** Booth fees are non-refundable. Vendors not checked in by 8:30 AM forfeit their space to wait-listed vendors without a refund.

- **Equipment & Weights:** Vendors must supply their own pop-up canopy, tables, chairs, and display fixtures. In the event of wind, tents must be secured with leg weights or sandbags at all times.

- **Utilities & Facility Constraints:**

- **No electricity is provided.** Generators are permitted, with prior written approval.
- Vendor bathroom access is located inside the main community room.
- Vendors are responsible for their own cash boxes, making change, and processing cellular credit card transactions.

- **Silent Auction Trade Policy:** Donated auction items must be submitted at event check-in on Friday morning, before booth setup. By donating an item in lieu of your booth fee, you agree that you received the full value of the item in the form of the waived booth fee, and a featured post in our event publicity. No item will be returned to you, even if it receives no bids, and is the property of ASOA.

- **Tear-Down & Cleanup:** Tear-down begins at 6:00 PM. Vendors must clean their booth area completely, remove all trash, and clear the premises by sunset on October 3.

- **Liability & Hold Harmless:** Vendors participate at their own risk. ASOA, event organizers, and event volunteers are not responsible for any loss, damaged or injury to merchandise or persons belonging to the vendor.

- **Right of Refusal & Vendor Removal:** ASOA reserves the absolute right to refuse booth setup or require a vendor to immediately vacate the premises on the day of the event, if the vendor fails to comply with event rules, displays unapproved or offensive merchandise, maintains an unsafe booth setup (including unweighted tents), or engages in disruptive behavior. Vendors asked to leave must dismantle their space immediately without a refund of booth fees.

- **By signing below, I agree to abide by these event Rules & Guidelines.**

- **Signature:** _____ **Date:** _____